

TOWNSHIP OF EAST HAWKESBURY

REGULAR MEETING

HELD FEBRUARY 11TH, 2008 at 7 :00 P.M.

The members of Council, Township of East Hawkesbury, held their Regular Meeting on Monday, February 11th, 2008 at 7:00 p.m., in the Council Chambers at St-Eugène.

PRESENT:-

Robert Kirby, Mayor; Richard Sauvé, Deputy-Mayor; Councillors Linda Séguin, Gabriel Dussault and Luc Lalonde and Clerk Linda Rozon.

ALSO PRESENT:-

Gary Hoffman from Deloitte & Touche Re: Presentation of Audit Plan 2007
Honorable Pierre Lemieux MP for Glengarry-Prescott-Russell

1. Resolution No. 26/08:- App. Agenda

Moved by Gabriel Dussault

Seconded by Linda Séguin

RESOLVED THAT the Agenda for Regular Meeting held this 11th day of February, 2008 be approved all as presented to members for perusal and approval of same,

AND FURTHER RESOLVED THAT the following item be added :

- a) By-Law # 2008-____ Application for Infrastructure Grant

CARRIED !

2. Disclosure – Pecuniary Interest

Richard Sauvé declares his interest in item # 15 of the agenda, ck # 5456 & 5600 paid to GRS Sanitation Inc for the garbage pick-up – he is part owner.

3. Resolution No. 27/08:- Approval Minutes of Council

Moved by Luc Lalonde

Seconded by Linda Séguin

RESOLVED THAT the Minutes of Council for Regular Meeting held January 14th, 2008 and Reconvened Meeting held January 21st, 2008 be approved all as presented to members for perusal and approval of same.

CARRIED !

4. Resolution No. 28/08:- Approval Minutes Recreation Board

Moved by Gabriel Dussault

Seconded by Richard Sauvé

RESOLVED THAT the Minutes of the East Hawkesbury Recreation Board for Regular Meeting held January 14th, 2008 be approved all as presented to members for perusal and approval of same.

CARRIED !

5. Report – Fire Chief

A written report was submitted to each member and this discussed in detail.

6 Resolution No. 29/08:- Hiring one (1) volunteer firefighter

Moved by Gabriel Dussault

Seconded by Luc Lalonde

RESOLVED THAT, in respect to a request made by the Fire Chief, Eric Parisien be hired as volunteer firefighter for the East Hawkesbury Fire Department at the Station in Chute-à-Blondeau.

CARRIED !

7. 7:00 p.m. - Meeting

A meeting is held with Mr. Gary Hoffman, representative for the firm of Deloitte & Touche, auditors for the municipality, with respect to the Regulations established in the CICA Handbook, Section 5135, The Auditor's Responsibility to consider fraud and error in an Audit of Financial Statements.

Copies of the proposed Audit Plan and Fraud and Error Risk Factors Evaluation Report for the year 2007 have been remitted to each member and this is discussed.

After discussion, the following resolution is adopted.

* Resolution No. 30/08:- Audit Plan 2007

Moved by Richard Sauvé

Seconded by Linda Séguin

RESOLVED THAT, further to meeting held with Mr. Gary Hoffman, representative of the firm of Deloitte & Touche , auditors for the municipality,

AND further to presentation made with respect to the Audit Plan proposed for the Township of East Hawkesbury as of December 31, 2007, a copy of which said plan was presented to and perused with the members of Council,

THAT the members of Council hereby approve that said Audit Plan as presented, and hereby authorize the firm of Deloitte & Touche to proceed with the delivery of said service as stated in the said Plan, and agreed thereto with Council,

AND THAT the Clerk is requested to forward a copy of this Resolution to Mr. Gary Hoffman for his information and attention thereto.

CARRIED !

8. Resolution No. 31/08:- Approval Minutes Recycling Committee

Moved by Gabriel Dussault

Seconded by Linda Séguin

RESOLVED THAT after perusal and discussion of same, that the minutes of Joint Recycling Committee for Meeting of January 7, 2008 be approved,

AND FURTHER RESOLVED THAT a copy of this resolution be forwarded to Robert Lefebvre, Clerk Treasurer for the Township of Champlain for his information.

CARRIED !

9. Report - CBO (not present)

A written report was remitted to each member and this is discussed in detail.

10. Resolution No. 32/08:- Approval of land division application

Moved by Gabriel Dussault

Seconded by Luc Lalonde

RESOLVED THAT consent be granted to the following land division application through the Prescott and Russell Approval Authority, subject to the municipal conditions imposed :

B-003-2008 Harold K. Nixon, Lot 7, Concession 3 - creation of one (1) residential lot.

Conditions:-

1. That an administrative fee in the amount of \$100.00 be paid to the Township of East Hawkesbury.
2. That a planning review fee in the amount of \$200.00 be paid to the Township of East Hawkesbury.

CARRIED !

11. Report - Road Superintendent

A written report was submitted to each member and this is discussed in details.

12. Resolution No. 33/08:- Tenders Granular "M"

Moved by Richard Sauv 

Seconded by Luc Lalonde

RESOLVED THAT tenders be called for the purchase of Granular "M" for the Road Department for the year 2008 (12,000 m.t. F.O.B. Township Roads and 1,000 m.t. F.O.B. Source of Material);

SAID TENDERS to be called for March 10, 2008 at 4:00 p.m.

CARRIED !

13. Resolution No. 34/08:- Retain engineer for bridge inspection study

Moved by Gabriel Dussault

Seconded by Linda Séguin

RESOLVED THAT the members of Council of Township of East Hawkesbury hereby agree to retain the service of the firm of Levac Robichaud Leclerc Associates Ltd to prepare a detailed condition survey for the Bridge on Grande Montée Road (Structure No. 5) as required in the Bridge Inspection report dated February 5, 2008 prepared by Levac Robichaud Leclerc Associates Ltd at their quoted price of \$7,500.00 + G.S.T.

CARRIED !

14. **8:30 p.m. – Presentation by the Honorable Pierre Lemieux**

The Honorable Pierre Lemieux, Member of Parliament for Glengarry-Prescott-Russell is present. Mr. Lemieux outlines the different accomplishments of his government including the Building Canada Plan, an infrastructure program to support long-term growth.

After his presentation, a discussion ensues on various subjects.

The Mayor thanks Mr. Lemieux for his presence .

15. By-Laws No. 2008-08 to 2008-19:- Maintenance municipal drains for the year 2007

Moved by Gabriel Dussault

Seconded by Linda Séguin

THAT the following By-Laws No. 2008-08 to 2008-19, being by-laws to authorize maintenance on certain drains and to levy said amounts pursuant to *the Drainage Act, Sections 74-75*, be adopted as follows :

By-Law No. 2008-08	Charles Berniqué-Branch # 1 Municipal Drain	\$	625.00
By-Law No. 2008-09	Binette Municipal Drain	\$	585.00
By-Law No. 2008-10	Beaver Meadow Municipal Drain	\$	385.00
By-Law No. 2008-11	Stanley Carkner Municipal Drain	\$	170.00
By-Law No. 2008-12	Yves Chaumont Municipal Drain	\$	775.00
By-Law No. 2008-13	Wyman Kirby Municipal Drain	\$	967.00
By-Law No. 2008-14	Lalonde Municipal Drain	\$	357.00
By-Law No. 2008-15	Andrew Hughes Municipal Drain	\$	260.00
By-Law No. 2008-16	John Miller Municipal Drain	\$	5 667.00
By-Law No. 2008-17	Little Rideau Creek Extension Municipal Drain	\$	4 655.19
By-Law No. 2008-18	Extension Ninth Concession Municipal Drain	\$	462.00
By-Law No. 2008-19	Stardale Municipal Drain	\$	130.00

BE READ A First, Second and Third Time and Passed in Open Council this 11th day of February , 2008.

CARRIED !

16. By-Law No. 2008-20:- Erection of stop signs

Moved by Richard Sauvé

Seconded by Luc Lalonde

THAT By-Law No. 2008-20, being a by-law to provide for the erection of two (2) stop signs on Concession 7 Road at the intersection of Grande Montée and Concession 7 Road, all in accordance with *Section 137(a) of The Highway Traffic Act*, be received and

BE READ A First, Second and Third Time and Passed in Open Council this 11th day of February, 2008.

CARRIED !

17. By-Laws No. 2008-21/22/23/24/25/26:- Appointing members of Committees

Moved by Gabriel Dussault

Seconded by Luc Lalonde

THAT By-Laws No. 2008-21/22/23/24/25/26, being by-laws to appoint committees for the management and control of Recreation centers and sport fields of the Township of East Hawkesbury for the year 2008 be adopted as follows :

By-Law No. 2008-21	Chute-à-Blondeau Community Recreation Centre
By-Law No. 2008-22	Chute-à-Blondeau Recreation Committee
By-Law No. 2008-23	Centre d'Action Ste Anne de Prescott
By-Law No. 2008-24	East Hawkesbury Recreation Centre (St-Eugène)
By-Law No. 2008-25	St-Eugène Recreation Committee
By-Law No. 2008-26	Ste Anne Recreation Committee

BE READ A First, Second and Third Time and Passed in Open Council this 11th day of February, 2008.

CARRIED !

18. By-Law No. 2008-27:- Amend Procedure By-Law

Moved by Richard Sauvé

Seconded by Linda Séguin

THAT By-Law No. 2008-27, being a by-law to amend Procedural By-Law No. 2003-42 for the purpose of establishing procedures for providing public notice of meetings of council including the manner of giving public notice under the provision of the *Municipal Act, S.O. 2001, as amended*, be received and

BE READ A First, Second and Third Time and Passed in Open Council this 11th day of February, 2008.

CARRIED !

19. By-Law No. 2008-28:- Include “Family Day” as a paid holiday for 2008

Moved by Gabriel Dussault

Seconded by Richard Sauvé

THAT By-Law No. 2008-28, being a by-law to amend *By-Law No. 2006-03* and include Family Day on Monday February 18, 2008 as a paid holiday for all full time employees of the Township of East Hawkesbury, on the understanding that his amendment applies to the year 2008 only, be received and

BE READ A First, Second and Third Time and Passed in Open Council this 11th day of February, 2008.

CARRIED !

20. By-Law No. 2008-29:- Regulate construction of private entrances

Moved by Richard Sauvé

Seconded by Luc Lalonde

THAT By-Law No. 2008-29, being a by-law to regulate the construction of private entrances on municipal highways and to prohibit the obstruction of ditches, watercourses and other water outlets within the limits of the Township of East Hawkesbury, all in accordance with *Sections 2(a)(b) and 27(1) of the Municipal Act, S.O. 2001, c. 25 as amended*, be received and

BE READ A First, Second and Third Time and Passed in Open Council this 11th day of February, 2008.

CARRIED !

21. Resolution No. 35/08:- Declare surplus land property known as “ Centre Récréatif CAB”

Moved by Luc Lalonde

Seconded by Gabriel Dussault

RESOLVED THAT as required under *Section 1(a) of By-Law No. 2003-43 of the Corporation of the Township of East Hawkesbury*, the members of Council are hereby declaring to be surplus the property legally described as a Portion of Part 10 and Part 7, Plan 46R-6976, on Part of Lot 19, Broken Front Concession 1, known as the "Centre Récréatif Chute-à-Blondeau" with the intention to sell said property.

CARRIED !

22. **Public Notice** Re: Sale of “Centre Récréatif Chute-à-Blondeau

At this point of the meeting, as required *under By-Law No. 2003-43 of The Corporation of the Township of East Hawkesbury*, the Mayor gives public notice that the subject of the proposed sale of the property legally described as a Portion of Part 10 and Part 7, Plan 46R-6976, on Part of Lot 19, Broken Front Concession 1, known as the “Centre Récréatif Chute-à-Blondeau will be placed on the agenda of Regular Meeting to be held March 10, 2008 at 7:00 p.m. in the Council Chambers at 5151 County Road # 14, St-Eugene (Ontario).

23. Resolution No. 36/08:- Sale of liquor on holidays at "Marché Gamache"

Moved by Gabriel Dussault

Seconded by Linda Séguin

RESOLVED THAT further to discussion and as per the requirements of the Liquor Control Board of Ontario, THAT the Municipality of The Corporation of the Township of East Hawkesbury, hereby approves the selling of liquor by the Agency Store Operator known as "**Marché Gamache**", situated at 1085 Labrosse Street in the Village of St-Eugène, Ontario, in the Township of East Hawkesbury, County of Prescott on the following holidays :

New Year's Day January 1st and January 2nd

Family Day in February

Good Friday

Easter Sunday

Victoria Day in May

Canada Day on July 1st

Civic Holiday in August

Labour Day in September

Thanksgiving Day in October

Remembrance Day on November 11th

Christmas Day on December 25th and Boxing Day on December 26th

AND THAT Resolution No. 109/01 adopted May 14, 2001 be and is hereby rescinded;

AND the Clerk is directed to remit a copy of this resolution to Marché Gamache for their information.

CARRIED !

24. Resolution No. 37/08:- Statement of Remuneration & Expenses for members of Council

Moved by Linda Séguin

Seconded by Gabriel Dussault

RESOLVED THAT the Statement of Remuneration and Expenses paid to the members of Council of the Township of East Hawkesbury, Local Board Members and Servants for the year 2007 be approved as presented to members, as indicated in Schedule "B" attached to the minutes of this meeting, all as required to be submitted by the Treasurer pursuant to the *Municipal Act, 2001, c.25, Section 284 and amendments thereto.*

CARRIED !

25. By-Law No. 2008-32:- Application for funding to OIPC

Moved by Luc Lalonde

Seconded by Gabriel Dussault

THAT By-Law No. 2008-32 , being a by-law to confirm, ratify and approve the completion by the Treasurer of an Application and the submission of an Application, duly executed by the Mayor and the Clerk-Treasurer, to the Ontario Infrastructure Projects Corporation ("OIPC") for the funding of a project, extending the distribution system of the Chute-à-Blondeau Communal Sewage System to include all residences on Des Pins Street and Des Cèdres Street in the village of Chute-à-Blondeau, in connection with the Municipal Infrastructure Investment Initiative in the maximum aggregate principal grant amount requested of \$ 495,000.00 ;

AND THAT By-Law No. 2008-02 adopted on January 21,2008 be and is hereby rescinded included the withdrawal of application submitted, be received and

BE READ A First, Second and Third Time and Passed in Open Council this 11th day of February, 2008.

CARRIED !

26. Resolution No. 38/08:- Adjournment

Moved by Luc Lalonde

Seconded by Linda Séguin

RESOLVED THAT this meeting be adjourned at 10:10 p.m.

TO RECONVENE on Monday, February 18, 2008 at 7:00 p.m.

TO COMPLETE the Order of Business on the Agenda.

CARRIED !

MINUTES ADOPTED ON March 10, 2008

BY RESOLUTION NO. 47/08

The signature hereunder are affixed hereto after adoption of minutes hereof.

“ Robert Kirby ”

“ Linda Rozon ”

Robert Kirby - Mayor

Linda Rozon – Clerk

* By-Laws No. 2008-30 & 2008-31 to be submitted for adoption at Reconvened Meeting of Feb. 18/08.